

Brent Knoll Parish Council

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COUNCIL SUMMONS AND AGENDA

**The next Monthly Meeting of Brent Knoll Parish Council will be
held on**

**Wednesday 3rd September at the Jubilee Room in the
Parish Hall at 7pm**

Public Session and Agenda Items

1. **Apologies for absence** (resolution to approve)
2. **Declarations of Pecuniary** (Registerable Interests and Dispensations)
3. **Approve the Minutes from 2nd July and 6th August 2025** (Resolution to approve)
4. **Public Session : The chairman will ask for any submissions from members of the public** (*agenda items only*) or other matters at the chairman's discretion)
5. **Planning Matters**

07/25/00021: Proposed conversion and change of use of ground floor hair salon to 1 bedroom flat at 77, Brent Street Brent Knoll TA9 4DX / CT/CW/DK

07/25/00022: Erection of replacement workshop/store building on site of existing (to be demolished) and erection of an additional detached garage Store Building at the rear of Chelsea Farm, Harp Road Brent Knoll. / CT/CW/DK

6. **Clerks report** and Correspondence matters / and Surgery report

Correspondence (Pre Circulated) Consider any matters for future consideration
Report from the Surgery on September 2nd OJC/RF

Working Group reports (Where appropriate pre circulated)
(Share Project Tracker for August 2025)

To present and receive reports

The Footpaths Team

AR/DK

The Highways Team	MB/JG
The Village Green Toilet Block/ Car Park/ Hill Lane	Rota member report
The Audit and staffing group	OJC/RF/CT
The Shop Liaison Group	AR/DK/
The Flood Action Group	DK
Contract review Group	OJC/AR/DK
IT Working group/ Website meetings	OJC/JR/CW
Policy Introduction and Updates	
(a) No New Policy updates for September	OJC

The Report from the Somerset Council member. Cllr R Filmer

7. **Financial Report** and payments for **September 2025 (OJC)**

Payment List Statutory approval for September (Approved under Minute no (241/23 (March 5th 2025)
(*resolution to approve*)

To Consider variable Payment Listing **for September 2025**
(*resolution to approve*)

Andy Selway play equipment painting as approved	£ 1700.00
PWLB Loan payment for September	£ 1415.96 DD

Other Financial matters

- (i) Monthly Budget/ reserves Update (statutory Item) pre circulated
- ii) Council Contract Tender timetable for **2026/2027**

8. **Matters for Consideration** and Decisions **for September 2025**

- (a) Request (Pre Circulated) from the Parish Hall on dates
- (b) Parking on Pavements
- (c) To consider permission for drop box Community shop
- (e) Defibrillator School and lighting
- (f) Flower Boxes Burton Row and Berrow entrances
- (g) Any updated information (Flood alleviation project rear of Church

(h) Confidential Matter

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

9. **Matters of Report** and agenda Items for **October 1st 2025 (No Decisions)**

Date of Next Meeting and Surgery dates

The next full meeting of the Parish Council will be **October 1st** at 7pm
Parish Surgery on **September 30th** 10am to 12 Noon.

Note!!! All decisions to be taken by at least a majority and any decisions taken not revisited for at least 6months unless the council vote by majority to